



Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP | Tel: 01702 716288

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Chair: Councillor Bernard Arscott | **Vice Chair:** Councillor Carole Mulroney
Town Clerk: Clare Milligan



Planning, Licensing and Environment Committee Meeting

You are hereby summoned to the Planning, Licensing and Environment Committee meeting to be held in Room 6, Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea, Essex, SS9 1SP on Tuesday, **8th April 2025 at 7:30pm.**

C Milligan

Mrs Clare Milligan
Town Clerk
2nd April 2025

Chair: Councillor P Gilson.

Vice Chair: Councillor J Garston.

Councillor Membership: Dr D Bowry, A Hart, P Barber, O Richards and P Wexham.

The press and the public are cordially invited to join the meeting.

AGENDA

1. Apologies for Absence

To receive and approve apologies for absence.

2. Declarations of Members' Interests

Declaration of any disclosable pecuniary interests, other registerable and non-registerable interests relating to items on the agenda in accordance with the Code of Conduct.

Members must not participate in any discussion on the matter in which they have declared a disclosable pecuniary interest or other registerable interest or participate in any vote, or further vote, taken on the matter at the meeting and must withdraw from the room unless the Member has received a dispensation in relation to the matter.

3. Public Participation

In accordance with Standing Order 3.e. to allow up to 15 minutes for members of the public to make representations, ask questions and give evidence in respect of any item on the agenda. In accordance with Standing Order 3.f. no one person shall speak for longer than 3 minutes. At the close of this item members of the public will no longer be permitted to address the Council.

4. Minutes

To receive and agree the minutes of the Planning, Licensing and Environment Committee meeting held on 25th March 2025.

5. Planning Applications

To receive the following planning applications for consideration and agreement on comments to be submitted to Southend City Council. All applications can be viewed at the City Council's planning portal by typing in the application number.

a) **25/00083/FUL – 58-60 Broadway, Leigh-on-sea SS9 1AG**

Form two bay windows to east elevation.

[Planning Documents](#)

- b) **25/00402/ROT – Telecommunications Mast Footpath, Outside 12 Scarborough Drive Leigh-on-Sea**
Install 1no. 9m light wooden pole
[Planning Documents](#)
- c) **25/00083/FUL – 58 - 60 Broadway, Leigh-on-sea SS9 1AF**
Form two bay windows to east elevation
[Planning Documents](#)
- d) **25/00326/AD – Car Wash, 120 Broadway, Leigh-on-sea**
Application for approval of details pursuant to condition 05 (Details of Design - Signage), 10 (Residential Travel Packs), 18 (Contamination) of planning permission 23/00580/AMDT dated 13/07/2023.
[Planning Documents](#)
- e) **25/00335/ADV – The Ship Hotel, New Road, Leigh-on-sea SS9 2EA**
Install 1no. externally illuminated fascia sign and 2no. externally illuminated projecting signs to front and side.
[Planning Documents](#)
- f) **25/00336/AD – The Ship Hotel, New Road, Leigh-on-sea SS9 2EA**
Application for Approval of Details pursuant to condition 23 (lantern details) of planning application 23/01970/BC4 dated 06/02/2024.
[Planning Documents](#)
- g) **25/00229/FUL – 180 Pall Mall, Leigh-on-Sea SS9 1RB**
Change of use from offices to 2 self-contained flats on ground and first floor, hip to gable roof extension to create 1 self-contained in loftspace balcony to rear.
[Planning Documents](#)
- h) **25/00365/FULH – 159 Highlands Boulevard, Leigh-on-Sea SS9 3TJ**
Erect two storey rear extension, alterations to elevations.
[Planning Documents](#)
- i) **25/00356/FULH – 117 Marine Parade, Leigh-on-Sea SS9 2RH**
Install vehicle crossing onto Marine Parade.
[Planning Documents](#)
- j) **25/00394/CLP – 29 Harley Street, Leigh-on-sea**
Loft conversion with pitched roof rear dormer to form habitable accommodation (Lawful certificate development - proposed).
[Planning Documents](#)
- k) **25/00374/AD – The Grand, Broadway, Leigh-on-sea SS9 1PJ**
Application for approval of details pursuant to condition 13 (Waste management and service plan) of planning permission 17/01464/FULM date 19/12/2017)
[Planning Documents](#)
- l) **25/00406/FUL – 35A Torquay Drive, Leigh-on-Sea SS9 1SD**
Install dormer to rear with Juliette balcony to form habitable accommodation in roof space and rooflights to front elevation
[Planning Documents](#)

- m) **25/00398/FULH – 29 Harley Street, Leigh-on-sea**

Erect single storey side extension.

[Planning Documents](#)

6. Planning Appeals

To receive planning appeals that have been made to the Secretary of State against the decision of Southend City Council to refuse to grant planning permission.

- a) **161 Pall Mall, Leigh-on-Sea SS9 1RE**

Demolish garages to rear and erect a two storey dwellinghouse with vehicle crossover onto Leighton Avenue, associated parking space, rear garden, cycle parking and refuse store.

Planning Application reference: 24/01942/FUL

SBC Appeal reference: 25/00018/REFN

Planning inspectorate appeal reference: APP/D1590/W/25/3362998

Link: <https://publicaccess.southend.gov.uk/online-applications/appealDetails.do?activeTab=externalDocuments&keyVal=SU135UPA0C000>